

WEST DES MOINES PARKS AND RECREATION ADVISORY BOARD PROCEEDINGS
Thursday, August 18, 2016

The meeting of the West Des Moines Parks and Recreation Advisory Board was called to order on Thursday, August 18, at 5:35 p.m. by Heather Schebel.

Commission	Heather Schebel	Rick Swalwell	Forrest Ridgway	Aaron Sewell	Joe Hrdlicka
Present	X	X	X	X	By phone, left at 6:30

Staff	Susan Mathews <i>Parks & Recreation Administrative Secretary</i>	Sally Ortgies <i>Superintendent of Parks</i>	Greg Hansen <i>Superintendent of Recreation</i>	Gary Scott <i>Director of Parks & Recreation</i>
Present	X	X	X	X

On Item 1. Approval of Agenda

Scott noted that item 5A. Motion – Approval of Recommendation to Council – Concept for Year Round Use at Valley View Park, can be removed from the agenda due to the City Manager suggesting the concept not be pursued following feedback from the Facilities Committee.

Ridgway moved to approve the agenda with item 5A. removed. Swalwell seconded. Motion carried.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of July 21, 2016 Meeting

Sewell moved to approve the minutes as presented. Swalwell seconded. Motion carried.

On Item 4. Old Business

No items.

New Business:

No items.

Staff Reports:

On Item 6A. Superintendent of Parks

Ortgies shared that a signage system for use on greenway trails is being developed as an action item associated with one of the Bicycle Advisory Commission's goals. Ortgies showed a map and examples of proposed wayfinding signage to be located along Fairmeadows Greenway, Ashawa Greenway, Knolls Greenway and Westridge Greenway. Swalwell asked about the orientation of the maps. Ortgies responded that typically they are oriented with north up. Swalwell expressed that north up would be his preference. Ridgway suggested that the Bicycle Advisory Commission have the opportunity to give feedback on the final designs and placement locations. Ortgies shared updated renderings and sample photos of the proposed stormwater pipe reconstruction project in Fairmeadows Park. Ortgies informed the Board that the Woodland Hills Park Site Development project was approved at the last City Council meeting. She also shared that Dave Sadler, City of West Des Moines Landscape Architect will start coming to the meetings in October to give updates on Park Projects.

On Item 6B. Superintendent of Recreation

Hansen shared that the new registration software training begins next week. He stated that 11 of the 15 shade structures at Valley View were damaged in a storm after the Aquatic Center closed for the season.

Holiday Aquatic Center will close for the season on Sunday, August 21 at 6pm. The Board discussed the reasons that not enough lifeguards were able to commit to working later into August to keep an Aquatic Center open past August 21, despite partnering with Clive.

On Item 6C. Director of Parks and Recreation

Scott shared that a meeting is scheduled next week with the Dallas County Supervisors about the quarries and the plan for when mining operations are complete. Scott noted that staff will work with the irrigation designer for Raccoon River Park Softball Complex to determine feasibility for alternative methods since the initial lake-fed irrigation bids were all rejected due to being in excess of the estimated project cost. Scott updated the Board on a proposed City Campus Amphitheater. He also reminded the Board of the Library's Tale Trail dedication event taking place on August 23. Scott asked the Board for feedback on the Park Financing Workshop. Ridgway felt that the Council made several comments about private and corporate funding. Scott responded that the West Des Moines Community Enrichment Foundation would be the vehicle for that type of effort and that a fundraiser would have to be hired. Swalwell agreed that the campaign would have to be well organized and well run to be successful. The Board discussed next steps in preliminary preparations.

On Item 7. Other Matters

No items

Receive, File and/or Refer:

On Item 8A. City Council Communications

July 25, 2016: Public Hearing – Woodland Hills Park Site Development – City Initiated: 1. Resolution – Approval of Plans and Specifications; 2. Motion – Receive and File Report of Bids; 3. Motion – Defer Award of Contract

August 8, 2016: Resolution – Award Contract – Woodland Hills Park Site Development

August 8, 2016: Resolution – Order Preparation of Plans and Specifications – Holiday Park Aquatic Center SCS Play structure replacement and pool basin painting

Ridgway moved to adjourn. Swalwell seconded. Motion carried. Meeting adjourned at 6:46 p.m.

Respectfully submitted,

Susan Mathews
Administrative Secretary

ATTEST:

Aaron Sewell
Advisory Board Secretary